

# When, Where, & How for Rehearsal and Show Day

## DRESS REHEARSAL:

*A rehearsal motto: "A disastrous rehearsal makes for a great show!" We expect at least a little chaos...it is usually organized chaos, but it's okay! Just stay calm and remember this is supposed to be a positive experience for the kiddos!*

**WHEN:** Friday, May 20th

**Ballet production @ 4:30, all others 5:30**

- See the rehearsal schedule for your arrival time
- Check your child in with a Kid Runner at the West hallway doors. Parents not working the rehearsal or show are free to wait in the foyer or leave the building. For those who leave, please return 10 minutes prior to your child's approximate finish time.
- **NOTE: REHEARSAL IS CLOSED FOR VIEWING!** For your child's safety, the Black Box area and backstage are also closed and monitored by security. Anyone without a pass is not allowed backstage.

**WHERE:** Claremore Performing Arts Center

**101 E Stuart Roosa (W of Claremore High School)**

- When dropping off or picking up your child, you may park on any side of the building, but enter on either the North or West side.
- Check students in at the West hallway doors (there will be signs telling you where to go). Check in and check out will all happen in West hall for rehearsal and show. There will be one person with a master list of students to check in and out, and several Kid Runners taking children to the Black Box to be with the monitor moms. Students will stay with their monitor moms and group until their last dance is finished.
- Please check the rehearsal schedule for your child's approximate practice time of their last dance. Your child will be dismissed about 15 minutes after this time. You may wait at the WEST HALL doors at the approximate pick up time for your child's class to be brought to these doors. Please remember, pick up times are approximate! We do our best to stay on time, but rehearsal can run behind.

**HOW:** Dancers come dressed in FULL costume! Rehearsing in full costume, makeup, and hair ensures that you know of any problems before Recital. Use a cover-up, such as a robe or big button up shirt (nothing that goes over the head), to protect the costume before and after performing.

**BACKSTAGE PASSES & SECURITY:** No one will be admitted backstage without a pass! For your child's safety, ONLY those working are given a pass. Security is provided as a precautionary measure. Please don't be offended if you are questioned, it is their job to make sure only those with proper approval will be allowed backstage.

## **COSTUME CHANGES (2-10 yr. old Combo Classes) - REHEARSAL & SHOW DAY PROCEDURES**

- Please label everything sent backstage with your child's name!
- Students will NOT be changing for finale at rehearsal. Please make sure they arrive in their class costume!
- All students will have a costume change at some point on Show day. Unless you prefer to change your child yourself, monitor moms will be in charge of helping your child if needed. You will need to fill out a permission form indicating your preference. Forms will be due by the Parent Meetings which will be held the week of May 9 - 12. It is usually easier to let the monitor mom help your child change so you don't have to worry about it!
- If you choose to let the monitor moms change your child, send the costume for the 2nd dance (and any extra skirts/leotards/tights/ shoes/etc.) in a bag with your child backstage. All items sent back with students are placed in a large plastic tub per class to keep items from getting lost.
- **Parent Changing Procedure:**
  - If you will be changing your child, you will need to do the following on SHOW DAY:
  - Please meet your child at the doors where you dropped them off as soon as they are done performing their 1st dance. You may change your child in the bathroom or one of the hallway changing stations. When you are done, return them to the Kid Runners at the same doors, who will take them to their class to line up for their 2nd dance. Please note: these classes have to make quick changes, so be prepared!!

# When, Where, & How for Rehearsal and Show Day

## SPRING SHOW DAY:

**WHEN:** Saturday, May 21st

Show 1 Begins at 12:00pm (doors open @ 11:45)

Show 2 Begins at 3:00pm (doors open @ 2:45)

(Shows will be approximately 2 hours)

### **COMBO CLASS DROP OFF & CHECK OUT**

#### **PROCEDURE:**

##### 1st Show Kids:

- Drop off at West Hall between 11:30 - 11:45am
- Pick up AFTER Finale in the West Hall

##### 2nd Show Kids:

- Drop off at West Hall between 2:30 - 2:45pm (please no earlier to allow for show 1 to clear out)
- Pick Up AFTER Finale in the West Hall

**SEATING:** Seating will be on a first come, first serve basis! Volunteers are NOT allowed to save seats! The only seats that will be saved are for teachers and monitor moms (in the front row) and for teachers' families. From experience please know that ALL SEATS provide an excellent view of the stage, even some of our instructors' families PREFER seats towards the back!

**COSTUMES, HAIR, & MAKEUP:** All students must arrive dressed and ready to perform their 1st dance! Monitor moms are NOT in charge of doing your child's complete makeup or hair, there just is not time. They are available to help TOUCH UP hair and makeup ONLY if needed!

Please be sure your child is prepared with ALL costumes organized and labeled with their name. It is always a good idea to have the following extras on hand:

- \* BOBBY PINS      \* MAKEUP                      \* HAIR BANDS
- \* HAIRSPRAY      \* SHOUT WIPES / PEN
- \* EXTRA TIGHTS      \* STATIC GUARD
- \* HAIR NETS (for Ballet buns)

**UNDERGARMENTS:** Do NOT have students wear underwear under their costume!! This may sound strange to the newbies, but we want students to look their best and trust us, panty lines and underwear sticking out of leotards on stage SHOWS! Just remind students that they do have tights on under their leotard which act as underwear and 2 layers is more than what you wear with a bathing suit!

**TECHNIQUE CLASSES:** Anyone in technique classes must come dressed and ready. Monitor Moms will NOT BE AVAILABLE to do hair or makeup! Passes to help change these students will not be offered as they should be able to change themselves at this age. Monitors will be available to help tie, or pin any pieces needed for the students.

**ALL STUDENTS:** MUST follow these rules for Rehearsal & Show:

- \* NO NAIL POLISH (hands or toes)
- \* NO GUM
- \* NO JEWELRY (tiny studs in ears ok)
- \* NO food/drinks in the Auditorium,
- \* NO feet on Auditorium seats
- \* NO jumping off the front of the stage

**TEENAGE STUDENTS WITHOUT MONITORS:** are NOT free to roam the building! You must either stay backstage or be in the auditorium quietly watching the show. Make sure you are backstage and ready to perform at least 5 NUMBERS before your performance time. We CANNOT wait on you if you are late! Remember, you are representing K & Co., so I trust you will be on your best behavior. Friends will NOT be allowed backstage. They will be asked to leave by Security. Please be courteous to ALL other students and be helpful and encouraging to the little ones about to go onstage, remember they look up to you!

**AWARDS:** Awards will be held just after the big Finale onstage on Show day. So be prepared to catch some surprised faces! All award winners will be recognized at both shows, but they will receive their award in the 1st show if they are in both!

**VIDEO PASS:** THERE IS ABSOLUTELY NO VIDEOING WITHOUT A PASS! Everyone who orders a video of the recital will get a FREE video pass to be able to record during the show! **Ushers will be in the audience looking for video passes of anyone recording during recital.** Please see the video order form for more information.