

K & Co. Dance Studio 2019 Summer Session

June 4th - July 25th

(no classes week of July 1st - 5th)

Tuesday

Ballet, Jazz, Tap Combo:

4:30-5:00 2 yr. olds (Bethany & Emma)
5:00-5:45 3-4 yr olds (Bethany)
5:00-6:00 5-7 yr olds (Emma)

Variety Class:

* See Below for Styles*
5:45-7:00 12+ yr olds
6:30-7:30 8-11 yr olds

Mini Lyrical:

6:00-6:30 5-7 yr olds (Emma)

Ballet: *Guest: Miss Samantha

4:00-5:30 Level 3/4, 5/6
5:30-6:30 Level 1-2

Thursday

Combos:

5:00-6:00 5-7 yr olds
6:00-6:45 3-4 yr olds

Hip Hop:

4:00-5:00 9+ yr olds (Carrie)
5:00-5:45 5-8 yr olds (Carrie)

Intro to Jazz & Tap:

6:00-6:45 8 yrs - Up

Prices & More

Summer Enrollment Fee (due at enrollment)

\$20 - 1 student **\$30 - more than 1 student**

**If enrolling in both fall and summer classes, this will be included in your fall enrollment fee*

Summer Tuition (Due 1st class of June & July)

30 min. - \$59/month
45 min. - \$64/month
60 min. - \$69/month
90 min. - \$80/month

Family Discount: Pay full price for 1 class (most expensive) and take 20% off the total of all other classes!

*Same dress code for fall classes

*Ballet not required for summer classes

Variety Technique Class Rates:

\$15/class OR sign up for the whole session by June 4th for only \$100 and receive a FREE water bottle! (not eligible for family discount)

Variety Technique Schedule:

June 4 – Jazz Progressions
June 11 – Old School Lyrical
June 18 – Leaps and Turns
June 25 – Broadway
July 9 – Improv/Choreography
July 16 – Ballroom
July 23 – Wild Card!

K & CO. DANCE STUDIO

2019 Summer Clinics



JAM WITH JOJO CLINIC

JUNE 7 - 6:00-8:00PM - \$45



JOIN US FOR A FUN EVENING OF DANCING, CRAFTS, GAMES, SNACKS, & MORE! WE WILL BE MAKING HAIR BOWS, DANCING TO JOJO SONGS, AND HAVING SO MUCH FUN!

FORTNITE HIP HOP CLINIC

JULY 12 - 6:00-7:30PM - \$35

DON'T MISS OUT ON A FUN EVENING OF DANCING, CRAFTS, GAMES, SNACKS, & MORE! IF YOU LOVE FORTNITE, THIS CLINIC WOULD BE PERFECT FOR YOU!



Music Appreciation



JUNE 6 AND JULY 11

\$10 PER CLASS

3-5 YRS 4:30-5PM

6-10 YR OLDS 5-5:45

Join Miss Susan for a fun music and Rhythm focused class! Students will use many different props throughout the class and will tap into their creative side! (Not considered a dance class, no dance experience required)



K & Co. Dance Studio

Fall 2019-2020 Class Schedule

** Classes start August 26**

| STAGE LEFT | | | CENTER STAGE | | | STAGE RIGHT | | |
|------------------|------------------------|---------|--------------|----------------------|---------|-------------|---------------|---------|
| MONDAY | | | | | | | | |
| 4:30-5:30 | Hip Hop 1 | Carrie | 4:30-5:15 | 3-4 yr. old Combo | Amanda | 4:45-5:30 | Beg./Int. Tap | Kari |
| 5:30-6:30 | Hip Hop 2 | Carrie | 5:15-6:15 | 5-6 yr. old Combo | Amanda | 5:30-6:15 | Teen Tap | Kari |
| 6:30-7:30 | Hip Hop 3 | Carrie | 6:15-7:15 | Cheer/Jazz (7-10yrs) | Amanda | 6:15-7:15 | Jazz 3 | Kari |
| 7:30-8:30 | Teen Hip Hop | Carrie | | | | | | |
| TUESDAY | | | | | | | | |
| 4:30-5:30 | Modern 1/2 | Maranda | 4:30-5:30 | 5-6 yr. old Combo | Bethany | 4:30-5:30 | Lyrical 3 | Kristen |
| 5:30-6:30 | Modern 3/4 | Maranda | 5:30-6:15 | 3-4 yr. old Combo | Bethany | 5:30-6:30 | Lyrical 1/2 | Ashlyn |
| 6:30-7:45 | Pointe | Maranda | 6:15-7:15 | 7-10 yr. old Combo | Bethany | 6:30-7:30 | Jazz 1/2 | Ashlyn |
| WEDNESDAY | | | | | | | | |
| 4:30-5:15 | Hip Hop Crew | Carrie | 4:30-5:00 | 2 yr. old Combo | Bethany | 4:30-5:15 | Variety Team | Kristen |
| 5:15-6:00 | Jr. Hip Hop (5-6 yrs.) | Carrie | 5:00-5:45 | 3-4 yr. old Combo | Bethany | 5:15-6:00 | Mini Team | Ashlyn |
| 6:00-7:00 | 5-6 yr. old Combo | Ashlyn | 5:45-6:45 | 7-10 yr. old Combo | Bethany | | | |
| THURSDAY | | | | | | | | |
| 6:15-7:15 | Ballet 1 | Ashlyn | 4:30-5:15 | 3-4 yr. old Combo | Ashlyn | 4:30-5:45 | Ballet 5/6 | Maranda |
| | | | 5:15-6:15 | 5-6 yr Old Combo | Ashlyn | 5:45-7:00 | Ballet 2 | Maranda |
| | | | | | | 7:00-8:15 | Ballet 3/4 | Maranda |

*Ballet is required for Modern & Lyrical classes

K & CO. DANCE STUDIO, LLC.

2019-2020 Prices

ENROLLMENT FEES: *Non Refundable*

One Time Fee...due at time of enrollment.

ONE Student: \$40.00

MULTIPLE Students: \$60.00

** Multiple student fees only apply to students living in same household.*

COSTUME FEE: *Non Refundable after orders made*

One Time Fee...Due in full by November 10th, 2019.

Costumes will be paid in full per class. Costumes will be chosen per class and notice of fees will be sent home in October.

** This fee is to cover all costumes, accessories, order fees, etc.*

SPRING SHOW FEES: *No Refunds after Feb 10th

One Time Fee...Due in full by February 10th, 2020.

ONE Student: \$75.00

MULTIPLE Students: \$100.00

** Multiple student fees only apply to students living in same household.*

This fee covers rental of PAC, hired workers, backdrop, props, programs, music licenses, etc.

CLASS TUITION:

** Tuition is due by the 10th of each month (September-May)*

** We base tuition on the number of weeks per dance year, NOT weeks in the month.*

Holidays & ½ months are not subject to partial tuition

-30 MIN. CLASS \$59.00 / MO.

(2 Yr. Old Class)

-45 MIN. CLASS \$64.00 / MO.

(3-4 yr old Combos, Tap, & Jr. Hip Hop Classes)

-60 MIN. CLASS \$69.00 / MO.

(5-6 yr old Combos, 7-10 yr old Combos, Ballet 1, Hip Hop, Jazz, Lyrical, Modern, Team)

-75 MIN. CLASS \$75.00 / MO.

(Ballet 2, Ballet 3/4, Ballet 5/6 [if not taking pointe])

-POINTE CLASS \$140.00 / MO.

*(Ballet 5 - 6) * 2 Classes Per Week REQUIRED if dancing en pointe*

(This fee also covers the extra costs to put on the ballet production)

-MAX TUITION STUDENT \$400.00 / MO.

***DISCOUNT POLICY: PAY FULL PRICE FOR 1ST CLASS (higher priced) and take 20% off total of all other classes! (Tuition only, this does not apply to fees)**

** A \$15 late fee will be incurred to tuition, Costume Fees, and Spring Show Fees that are past due*

Auto Charge 2019-2020 Enrollment Form

Monthly tuition will be set up on Auto Charge

*Tuition will be charged by the 5th of each month

*You will be notified of any additional fees (such as costume fees or Spring Show Fee) before we charge it to your card

Student Name: _____

Billing Address: _____

City: _____ State: ____ Zip: _____

Name As Displayed On Card: _____

Credit Card Account #: _____

Expiration Date on CC: _____

Credit Card Option: Am Ex Visa Discover MasterCard

Signature: _____

Date: _____

FALL 2019-2020 STUDIO POLICIES & PROCEDURES

OPEN HOUSE & ENROLLMENT DAYS:

* **Enroll anytime during summer office hours from 4:30-6:30pm on June 4, 11, 18, 25 and July 9,16, 23.**

Or Enroll & Meet Staff on:

* **Tuesday, May 14 from 5:00-7:00pm**

* **Thursday, August 1 from 4:00-7:00pm (Open house & Meet the Teacher)**

***** Enroll anytime by phone, email or stopping by during office hours. *****

FALL REGISTRATION, TUITION & FEES

Enrollment in classes can be done over the phone, through the mail, or at the studio during our advertised enrollment days. Our enrollment forms are available online to download.

Enrollment Fee: \$40 one student or \$60 multiple students (due at enrollment-NON REFUNDABLE)

Monthly Tuition: (September-May): **Due by the 10th of each month**. Payments are considered late if received after the 10th of the month. Tuition rates are based on the number of weeks in the dance season (September-May, including holidays), not by the number of classes per month.

Costume Fees*: One Time Fee...Due in full by **November 10th, 2019**.

Costume Fees will be paid In full per costume ordered/1 per class. Recital costumes will be chosen by Fall Break. Notice of fees for each costume will be sent home and then due by November 10th.

** This fee is to cover all costumes, accessories, order fees, alterations, etc.*

Parents may also be asked to purchase clothing items or accessories to be used as a costume in performance in addition to their one costume. Certain color tights will also be REQUIRED for each costume to be worn in the Show. These can be purchased from us, or other store as long as they match our requirements.

Show Fees: \$75 for one student or \$100 for multiple students. **Due in Full by February 10th, 2020**. This fee helps to cover the cost of PAC rental charges, technicians (lights, sound, etc.), security officers, recital programs, props, backdrops etc.

Late Fees: If tuition is not paid by the 10th of the month, a fee of \$15.00 will apply. Other fees (costume fee & spring show fee) are also eligible for a \$15 late fee if not paid by the due date.

NSF Fees: If checks, debit, or charge payments incur an NSF charge, your account will be charged a fee of \$28.00

FAMILY & MULTI CLASS DISCOUNTS

* **Family & Multi Class Discount:** is available for students living in the same household (NO EXCEPTIONS). You will pay full price for the 1st class (highest), then we will take 20% off the total of all other classes. Does not apply to enrollment fee, show fee or costume fees.

* **Max Tuition Policy:** is available for students living in the same household (NO EXCEPTIONS). Tuition will be figured with our regular policy taking 20% off all classes except the 1st class. If the tuition amount is higher than \$400 you will qualify. You will pay a max of \$400 per month in tuition no matter how many classes you take. Full price of Costumes will still be charged per class.

STUDENT MISCONDUCT POLICY (Including: dress code & studio misconduct)

PLEASE DISCUSS THIS POLICY WITH YOUR CHILDREN! It will also be discussed in each class at the beginning of the dance year. K & CO. Dance Studio will be enforcing a "3 strikes & you're out" policy. Any student that refuses to follow dress code or follow the rules of the classroom will be given 2 warnings. 1st offense will be a verbal warning between the student and teacher, 2nd offense will result in a written warning sent home for the parent to sign and return the following week. 3rd offense will result in the student being excused from the classroom to wait in the lobby for the parent. The parent(s) will then be contacted to set up a meeting with Kristen, the instructor and student to discuss the issue and what can be done to correct it. Please note that this policy is mostly directed at OLDER technique classes (level 1-6). We understand that our combo class students dress is not usually up to them, accidents happen and parents forget clothes and shoes! With this being said, please be sure to dress your student in dress code, but know that we will not punish our little combo classes students for not being properly dressed.

CANCELED CLASSES & REFUNDS

Refunds will be issued for any fees paid towards the class, if K & Co. cancels a class due to low enrollment.

RESCHEDULING & SUBSTITUTION

K & Co. reserves the right to provide a substitute teacher if the regular teacher is ill or is otherwise unable to teach.
K & Co. reserves the right to reschedule or combine classes if a substitute is not able to be found.

ATTENDANCE / MAKEUP POLICY

Regular attendance is vital to student progress and group choreography. Please make every effort to attend each class. Students may make up missed classes until April 1st. **If you miss more than two of the final eight classes before recital you may be dismissed from participating in the recital routine at the discretion of the teacher OR you may be required to take private lessons at an additional cost to tuition, to get caught up before the performance.** To make up a class, please contact the office to find a similar class to attend at no extra charge.

INCLEMENT WEATHER POLICY

If Claremore Public Schools are closed due to weather conditions, we are closed as well. However, in the event school is in session and the weather conditions become questionable, we will make the call on classes by 3:00pm. We will email, text, and/or call affected classes, and we will also post any closings on our Facebook page. We will offer only one day of make-up classes (regardless of how many we missed due to weather) in the Spring. K & Co. reserves the right to combine classes during the makeup day scheduled.

WITHDRAWAL & REFUNDS

If a student must drop from a class PLEASE CALL the studio as soon as possible. We will then notify the child's instructor and email you a drop form to be filled out. If we are not notified your account may continue to be charged monthly tuition and fees.

Tuition: is still due and *non-refundable* for that month if the student has attended one class or more.

Enrollment fees: are *non-refundable* as of the first day studio classes begin.

Show Fees: are *non-refundable* as of February 10th.

Costume fees: are *non-refundable* after the last day of classes for Christmas break. (Costumes are ordered first week of break)

CLASS PLACEMENT

Students are placed in class first according to age and then by observation of a combination of years danced and level of technique. Please see Kristen for help on class placement. The number assigned to classes (ex. Ballet 1 or Ballet 2) is not necessarily based on level of students in class, but on the number of classes required to accommodate the size of enrollment that year. If one class is too large we will add another one and number it accordingly to create a comfortable student/teacher ratio.

PAST DUE ACCOUNTS & COSTUME HOLD POLICY

If any and all late tuition and fees are not caught up and paid by April 1st, any and all costumes for students on that account will be held and not sent home until account is paid in full. Please note this will result in possible missed opportunity for picture week as well as performance.

STUDIO COMMUNICATIONS

Studio Emails: Emails are a very important method of communication employed by the dance studio. Therefore, it is vital that we have an accurate email on file for you that is checked on a regular basis. If we do not have your email or you do not check it on a regular basis, you may miss important studio information.

Studio Calls/Texts: While our main method of communication is emails, we do sometimes call or text classes (especially in the event of a last minute cancellation/change in class time). Therefore, please make sure that we have an accurate phone number for you, and please let us know if you do not receive texts so we can be sure to call you if necessary.

Spring Show Guide: Issued early spring; your go-to guide for everything from picture week, costumes, hair & makeup & rehearsal/show details.

Facebook & Instagram: Like our page and Follow us to see reminders of important events, closings, etc. for K & Co.!

K & Co. Dance Studio, Inc.

191 S. Davis Ave. Claremore, OK 74017

Phone: 918-342-0017 E-Mail: kristen@kcodancestudio.com

Web: www.kcodancestudio.com

2019-2020 ENROLLMENT FORM

Student(s) Last Name: _____

Contact Information:

Primary Contact: _____ Employer: _____
Home Address: _____ Work Phone: _____
City: _____ Zip Code: _____ Relationship to student: _____
Home Phone: _____ Cell Phone: _____ Referred by / How did you hear about K&CO? _____
E-Mail: _____

Secondary Contact: _____ Employer: _____
Home Address: _____ Work Phone: _____
City: _____ Zip Code: _____ Relationship to student: _____
Home Phone: _____ Cell Phone: _____
E-Mail: _____

Emergency Contact (person other than Primary or Secondary Contact):

Name: _____ Relationship to student: _____
Home Phone: _____ Cell Phone: _____
Work Phone: _____ E-Mail: _____

Student Information:

Student #1: _____ Graduating Senior? Yes / No # Yrs Danced: _____
Age: _____ Birthday: _____ Class/day/time: _____
Gender: ___ F ___ M : _____ Class/day/time: _____
Cell Phone: _____ Email: _____ Class/day/time: _____
School: (not dance) _____ Class/day/time: _____
Other Information: (allergies, disabilities, medications, etc) _____ Class/day/time: _____
_____ Class/day/time: _____
Summer Camps/Classes: _____

Student #2: _____ Graduating Senior? Yes / No # Yrs Danced: _____
Age: _____ Birthday: _____ Class/day/time: _____
Gender: ___ F ___ M _____ Class/day/time: _____
Cell Phone: _____ Email: _____ Class/day/time: _____
School: (not dance) _____ Class/day/time: _____
Other Information: (allergies, disabilities, medications, etc) _____ Class/day/time: _____
_____ Class/day/time: _____
Summer Camps/Classes: _____

Student #3: _____ Graduating Senior? Yes / No # Yrs Danced: _____

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191 S. Davis Ave. Claremore, OK 74017

Phone: 918-342-0017 E-Mail: kristen@kcodancestudio.com

Web: www.kcodancestudio.com

| | | |
|---|-----------------------------|-----------------------|
| Age: _____ | Birthday: _____ | Class/day/time: _____ |
| Gender: ___ F ___ M | | Class/day/time: _____ |
| Cell Phone: _____ | Email: _____ | Class/day/time: _____ |
| School: (not dance) _____ | | Class/day/time: _____ |
| Other Information: (allergies, disabilities, medications, etc.) _____ | | Class/day/time: _____ |
| | | Class/day/time: _____ |
| | Summer Camps/Classes: _____ | |

Person Responsible for Tuition if Other than Primary/Secondary Contact:

| | |
|---------------------|--------------------------------|
| Name: _____ | Employer: _____ |
| Home Address: _____ | Work Phone: _____ |
| City: _____ | Zip Code: _____ |
| Home Phone: _____ | Cell Phone: _____ |
| E-Mail: _____ | Relationship to student: _____ |

POLICIES & LATE TUITION : I have read and understand all articles presented in the policy form. I understand that tuition paid after the 10th of the month will incur a \$15 late fee. I also understand that all fees not paid by the deadline may incur additional late fees. Costumes will only be handed out and students allowed to perform once all tuition and fees are paid.

I have read the above and agree to these terms. Signed: _____ **Dated:** _____

CARE OF STUDENTS & INJURIES: K & Co. Dance Studio, Inc., its instructors and assistants are not responsible for providing before or after care for students. Parents with children under the age of 6 must stay with the child until class begins and pick up the child inside the building when class is over. Students are not to be left at the school for excessive time before or after class. Parents, legal guardians of minor students or adult students hereby waive the right to any legal action to any injury sustained on school property resulting from normal dance activity or any other activity conducted before, during, or after class time.

I have read the above and agree to these terms. Signed: _____ **Dated:** _____

PHOTO & VIDEO RELEASE: K & Co. Dance Studio, Inc. is hereby granted permission to take a photograph OR video of the student(s) to use for any advertising material including the website, social media, print media, etc.

I have read the above and agree to these terms. Signed: _____ **Dated:** _____

OFFICE USE ONLY - Charges to Account:

| | |
|------------------------------|--|
| Summer Enrollment Fee: _____ | One time fee of \$20 for one student; \$30 for multiple students on one account. * Due at time of summer enrollment * NON-REFUNDABLE |
| Fall Enrollment Fee: _____ | One time fee of \$40 for one student; \$60 for multiple students on one account. <u>Summer enrollment fee will count towards fall enrollment fee.</u> * Due at time of fall enrollment * NON-REFUNDABLE |
| Monthly Tuition: _____ | Tuition is based on number of weeks in dance season; not by # of classes per month; therefore tuition will not change due to holidays, short months or extreme weather. * Due by 10 th of each month (June & July for Summer; September - May in Fall) |
| Recital/Show Fees: _____ | One time fee of \$75 for one student or \$100 for multiple students on one account. * Due By February 10 th * NON-REFUNDABLE after February 1st |
| Recital Costume Fee: _____ | Will be paid in full based on the costume chosen for each class. Costumes will be chosen by Fall Break, and notes with cost will be sent home then. * Due November 10 th * This is NON-REFUNDABLE after orders are placed |

*Please note that monthly tuition, Recital/Show Fees, & Recital Costume Fees are subject to a late fee of \$15 after the due date. *Costume & Show Fees may be paid out over multiple payments.